

**TOWN OF COVERT
BOARD MEETING AND
ORGANIZATIONAL MEETING
JANUARY 10, 2011**

The organizational and regular meeting of the Town Board of the Town of Covert was held Monday, January 10, 2011 at 7:30 pm at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

Roll Call: Supervisor Michael Reynolds	Present
Councilman Gary Hunt	Present
Councilman Stephen Selover	Present
Councilwoman Valerie Bassett	Present
Councilman Duane Waid	Present

Others Present: Town Clerk, Colleen Freese
Highway Superintendent, Jeffrey Mac Cheyne
Town Attorney, John Sipos
Reporter, Aneta Glover

Residents Present: Charles Bosman, Jeffrey Vann

Call to order

Supervisor Reynolds called the meeting to order at 7:30 all rose for the pledge allegiance.

Meeting Minutes

Waid moved, seconded by Bassett, that the minutes from December 27, 2010 yearend meeting be approved with corrections. Motion carried unanimously.

ORGANIZATIONAL

Hunt moved, seconded by Bassett, that for year 2011 the Town Board sets 50 cent per mile reimbursement as mileage allowance for personal vehicles used by Town Officers while performing official duties other than attendance at Town Board Meetings or Town Court Proceedings. Motion carried unanimously.

Waid moved, seconded by Selover, to authorize that Community Bank, N.A., Interlaken Branch, be designated the official bank of the Town of Covert and Town Justice William Shaw and the Supervisor be authorized to invest town monies consistent with the requirements of New York State and with appropriate consideration given to elements of safety, liquidity and yield. Motion carried unanimously.

Hunt moved, seconded by Bassett, to authorize Highway Superintendent MacCheyne to spend up to \$500.00 per purchase to acquire equipment, tools, and implements and \$1,000.00 for repairs during 2011 without prior approval of the Town Board. Motion carried unanimously.

Waid moved, seconded by Selover, to designate the Interlaken Review as the official newspaper

of the Town of Covert for the year 2011. Motion carried unanimously.

Bassett moved, seconded by Waid, to appoint Christopher Austin as Dog Control Officer at the budgeted salary. For the year 2011, the Town of Covert agrees to lease the private kennels of the Dog Control Officer for \$55.00 per month; additional \$5.00 per day fee for each dog will be charged to the owner upon redemption of impounded dog, or to the Town in the event of euthanasia. Motion carried unanimously.

Selover moved, seconded by Waid, to appoint John Poludniak as Code Enforcement Officer for 2011 at the budgeted amount and 50 cents per mile. Motion carried unanimously.

Hunt moved, seconded by Bassett, to appoint Ralph Jones as cleaner for the Town of Covert Municipal Building, at the wage of \$8.50 per hour for the year 2011. Motion carried unanimously.

Bassett moved, seconded by Hunt, to appoint Ralph E. Jones as cleaner at the Town of Covert Highway Department, at the wage of \$8.50 per hour for the year 2011. Motion carried unanimously.

Bassett moved, seconded by Waid, to allow Supervisor Reynolds to file his 2010 annual report with the Town Clerk by the same date and in the same manner as the Annual Report is required to be filed with the State Comptroller. Such authorization is allowed by Town Law Section 29 (10a). Motion carried unanimously.

Hunt moved, seconded by Selover, to appoint Mr. Outside to mow the lawns at the Municipal Building, Town Hall and Covert Cemetery for an amount not to exceed \$3,500.00 for the year 2011. Motion carried unanimously.

Bassett moved, seconded by Waid, to appoint John Sipos as attorney for the Town of Covert at the budgeted salary for 2011. Motion carried unanimously.

Waid moved, seconded by Bassett, that the salaries of all elected and appointed officers shall be the amount indicated by the currently effective resolution or the amount budgeted in the 2011 budget. Wages of hourly highway employees shall be set by the Highway Superintendent with concurrence by the Town Board within the limits of the Highway Budget. Payment of salaries and wages shall be at times and dates that are legally permissible and mutually acceptable to the Supervisor and the recipients. Motion carried unanimously.

APPOINTMENTS BY ELECTED OFFICIALS

Highway Superintendent MacCheyne appoints Glenn Boyes as Deputy Highway Superintendent for 2011.

Town Clerk appoints Diane Bassette Nelson as Deputy Town Clerk and Registrar of Vital Records. Wage shall be \$8.50 per hour.

Town Justice William Shaw appoints Angela Champion Clerk to the Town Justice. Salary shall be as budgeted.

Supervisor Reynolds makes the following appointments for 2011

Bookkeeper to the Supervisor -- Nancy Swartwood

Budget Officer -- Michael Reynolds

Deputy Supervisor -- Stephen J. Selover

Four Town Assessment Committee -- Stephen J. Selover and Michael Reynolds

Historian for the Town—Diane Bassette Nelson

Highway Committee—Gary G. Hunt, Chairman and Duane C. Waid

Courts, Ordinances & Law Enforcement -- Stephen J. Selover, Chairman and Valerie J. Bassett

Utilities & Insurance -- Duane C. Waid, Chairman and Gary G. Hunt

Personnel -- Duane C. Waid, Chairman and Valerie J. Bassett

Planning and Buildings -- Gary G. Hunt, Chairman and Stephen J. Selover

Fire and Ambulance -- Valerie J. Bassett, Chairman, Michael G. Reynolds and Stephen J. Selover

Any appointment which may have been overlooked shall continue to be filled by the incumbent subject to review by the appropriate appointing authority.

RETURN TO THE REGULAR MEETING

Petitioner to the Board:

Pat Seaman addressed the Board on behalf of his father, Tom Seaman, in regard to the decision made at last month's Board Meeting by the Board not to take over maintaining Oak Harbor Road at this time. Mr. Seaman stated his father put a lot of money in the road to bring it up to spec because he was told if the road was brought up to spec the Town would consider maintaining the road. Highway Superintendent MacCheyne stated that he had visited the site when the project was being done, and Mr. Seaman did cooperate and built the road to the spec required. There are four houses at this time on Oak Harbor Road and it has eleven more lots with potential to build on them in the future.

Councilwoman Bassett stated the concern is for the safety of the employees and if the Town has proper equipment to maintain the road. After much discussion, the Board decision was

to have Highway Superintendent MacCheyne check over the condition of the road to see if there are any concerns taking over and maintaining the road and report back to the Town Board.

Town Attorney John Sipos reported to the board that he e-mailed the NYS Comptroller concerning the legality of donating a financial gift to a nonprofit, volunteer ambulance Corp. The NYS Comptrollers replied that the constitutional gift and loan are prohibited as it relates to the contract with the ambulance corps. Attorney Sipos stated the Town is waiting for South Seneca Ambulance to accept the proposed amendments to section 6.

Supervisor Reynolds reported that Peter Brown is writing a grant through Homeland Security for the Town of Covert to see if funds are available to purchase material to make house number signs for residents.

Bassett moved, seconded by Hunt, to approve signing of the Trumansburg Fire Protection Contract with the contingency that Ann Morgan check the metes and bounds description to be sure it is written properly.

RESOLUTION 01-11

Waid moved, seconded by Selover THAT WHEREAS, the Town Board of the Town of Covert does hereby authorize the appropriated amount for 2010,
NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Covert does hereby authorize the following budget amendments:

	Debit	Credit
GENERAL		
A2610 Justice Fees	\$43,953.50	
A1110.41 Justice Fees Expenses		\$43,953.50
A1110.2 Court Clerk	\$13.71	
A1110.4 Court Contractual		\$13.71
Independent Auditing		
A1320.2 Equipment	\$18.92	
1320.4 Contractual Expense		\$ 18.92
Safety Inspection		
A3620.4 Contractual Expense	\$50.00	
A3620.0 Inspection		\$50.00
Highway Superintendent		
A5010.0 Equipment	\$ 121.30	
A5110.4 Contractual Expense		\$121.30
Veterans Memorial		
A2770A Gifts Veterans Memorial	\$455.94	

A6510.5 Paid out of Veterans Memorial		\$ 455.94
HIGHWAY		
DA2680 Insurance Claims	\$22,896.91	
DB Expenditures		\$ 22,896.91
DB Expenditures		
DB51110.4 Contractual Expense	\$ 7,851.33	
DB5112.4 Contractual Expense		\$7,851.33
TOTAL:	\$75,361.61	\$75,361.

Motion carried unanimously.
Aye Bassett, Aye Hunt, Aye Selover, Aye Waid.

Hunt moved, seconded by Waid, to approve the four hours training on land use planning from New York Municipal Insurance Reciprocal for John Swanson III and the six hours training that Charles Bosman took pertaining to Housing Summit as required training for the Planning Board. Motion carried unanimously.

Bassett moved, seconded by Selover, that Highway Fund Vouchers of \$128,708.23 be approved for payment. Motion carried unanimously.

Highway Superintendent, Jeffrey MacCheyne, filed his December written report with Board Members.

Town Clerk Freese filed her December report with the Supervisor. A total of \$210.28 was remitted.

Code Enforcement Officer filed his December report with the Town Clerk reporting that one new permit was issued.

On the motion of Hunt, the meeting was adjourned at 10:50 PM.

Supervisor, Michael G. Reynolds,

Town Clerk, Colleen R. Freese