

**TOWN OF COVERT
MONTHLY BOARD MEETING
AND
ORGANIZATIONAL MEETING
7:00 PM-----JANUARY 09, 2012**

Pledge of Allegiance.

Open Regular Meeting

Approval of December 19, and December 29, 2011 minutes.

Petitioners to the Board -

Oath of Officers by Justice William Shaw

ORGANIZATONAL

- (1) That for the 2012 year the Town Board sets 50 cents per mile reimbursement as mileage allowance for personal vehicles used by Town Officers while performing official duties other than attendance at Town Board Meetings or Town Court Proceedings.
- (2) To authorize that Community Bank, N.A., Interlaken Branch, be designated the official bank of the Town of Covert and Town Justice William Shaw and the Supervisor be authorized to invest town monies consistent with the requirements of New York State and with appropriate consideration given to elements of safety, liquidity and yield.
- (3) To authorize Highway Superintendent MacCheyne to spend up to \$500.00 per purchase to acquire equipment, tools, and implements and \$1,000.00 for repairs during 2012 without prior approval of the Town Board.
- (4) To designate the Interlaken Review as the official newspaper of the Town of Covert for the year 2012.
- (5) To appoint Christopher Austin as Dog Control Officer at the budgeted Salary. For the year 2012, the Town of Covert agrees to lease the private kennels of Dog Control Officer for \$55.00 per month; additional \$5.00 per day fee for each dog will be charged to the owner upon redemption of impounded dog, or to the Town in the event of euthanasia.
- (6) To appoint John Poludniak as Code Enforcement Officer for 2012 at the budget amount and 50 cents per mile.
- (7) Appoint Ralph Jones as cleaner to the Town of Covert Municipal Building, at the wage of \$8.50 per hour for the year 2012.
- (8) To appoint Ralph E. Jones as cleaner at the Town of Covert Highway Department, at the wage of \$8.50 per hour for the year 2012.
- (9) To appoint Charles R. Freese as maintenance man of the Town of Covert Municipal Building, at

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the wage of \$8.50 per hour for year 2012.

- (10) To allow Supervisor Reynolds to file his 2011 annual report with the Town Clerk by the same date and in the same matter as Annual Report is required to be filed with the State Comptroller. Such authorization is allowed by Town Law Section 29 (10a).
- (11) To appoint Mr. Outside to mow the lawns at the Municipal Building, Town Hall and Covert Cemetery for an amount not to exceed \$3,550.00 for the year 2012.
- (12) That the salaries of all elected and appointed officers shall be the amount indicated by the currently effective resolution or the amount budgeted in the 2012 budget. Wages of hourly highway employees shall be set by the Highway Superintendent with concurrence by the Town Board within the limits of the Highway Budget. Payment of salaries and wages shall be at times and dates that are legally permissible and mutually acceptable to the Supervisor and the recipients.

APPOINTMENTS BY ELECTED OFFICIALS

Highway Superintendent MacCheyne appoints Glenn Boyes as Deputy Highway Superintendent for 2012.

Town Clerk appoints Leslie Adams-Compton as Deputy Town Clerk and Registrar of Vital Statistics, Tax Collector. Wage shall be \$8.50 per hour.

Town Justice William Shaw appoints Angela Champions Clerk to the Town Justice. Salary shall be as budgeted.

Supervisor Reynolds makes the following appointments for 2012:

Bookkeeper and Secretary to the Supervisor -- Diane Bassette Nelson

Budget Officer -- Michael Reynolds

Deputy Supervisor -- Gary Hunt

Four Town Assessment Committee -- Duane Waid and Michael Reynolds

Historian for the Town -- Diane Bassette Nelson

Highway Committee -- Gary G. Hunt, Chairman and Jeffrey Vann

Courts, Ordinances & Law Enforcement – Charles Bosman, Chairman and Gary Hunt

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Utilities & Insurance -- Duane C. Waid, Chairman and Gary G. Hunt

Personnel -- Duane C. Waid, Chairman and Charles Bosman

Planning and Buildings -- Gary G. Hunt, Chairman and Jeffrey Vann

Fire and Ambulance -- Jeffrey Vann, Chairman, Michael G. Reynolds and Chuck Bosman

Any appointment which may have been overlooked shall continue to be filled by the incumbent subject to review by the appropriate appointing authority.

RETURN TO THE REGULAR MEETING

Reports:

Highway Superintendent: 1)

Town Clerk: 1) Tax Report
2) Clerk Monthly and Year End Report

Committees:

Councilman Hunt
Councilman Bosman
Councilman Vann
Councilman Waid

Supervisor: 1) Zbigniew Majewski – Property
2)

Old Business: 1) Approval to sign Interlaken Fire Contract

New Business: 1) Robert Schoffel –Planning Board Request for Consideration
2) Trumansburg Fire / Ambulance service?
3)

Communication:

1) The Ten Commandments of Public Civility
2) Association of Towns Resolutions for consideration at February 2,2012

Resolutions:

1) Interlaken Fire Contract
2) Zbigniew Majewski Property
3) Approve Town Clerk Year End Report
4) Trumansburg Fire/Ambulance

Audit Bills.

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Approval of Bills.